# How to Login the oVice

Ver. 4.0

# Recommended Specifications for Login PC

### **Recommended Environment**

- Device: Desktop / Laptop PC Tablets and smartphones are not recommended.
- CPU: Intel Core i5 6th generation or later
- Memory: 4 GB or more
- OS: Windows 10 / macOS 10.12 or higher
- Browser: Google Chrome (Win) / safari (Mac)
- Network Speed:

2 Mbps or higher (both up and down) Free Wifi is not recommended.

• Microphone and Camera:

Microphone is required, camera if necessary. Headset is recommended. Environment Check

Network Speed Test: <u>https://speedtest.miitel.jp/</u> <u>4-star rating or higher is recommended.</u>

Access Check

Access Test: <a href="https://test.webrtc.org/">https://test.webrtc.org/</a>

Please check whether your PC can login the oVice or not using the upper link.

## Login to the oVice

### Please access this link: <a href="https://mt27.ovice.in/login">https://mt27.ovice.in/login</a>

oVice	
Welcome to your virtual office OVICE	
Access to tomorrow coworking tool today.	
Login Register Click	
G f in 🗘 🛩	CEAMI ECONY
	SEAMLES
Password	
Remember me	
→ Sign In Forget Password ?	
Powered by oVice	

After moving to this page, please make your account for login. Please click the tab: "Register."



### Welcome to your virtual office OVICE

Access to tomorrow coworking tool today.

Login <b>Register</b>		
G f in O y		
name		
Email Email	WORKSPACE	
Password Password		
Confirm your password Password (		
Conditions .		
Register		

- 1. Please fill out the upper forms: name, Email, Password  $\times 2$ .
- 2. After checking the box, please click "Register."



oVice

Access to tomorrow coworking tool today.

Please check your verification email before proceeding. Click the link in the email to complete the verification. If you did not receive the email, click the button below.

Resend authentication email.

If you could not get Email from oVice, please click here to send authorization email again.

# Please check your Email from oVice to authorize your email address.

RIGHT

-

oVice
<b>Hello!</b> Please click the button below to verify your email address.
Verify Email Address Click
If you did not create an account, no further action is required.
Regards, oVice
If you're having trouble clicking the "Verify Email Address" button, copy and paste the URL below into your web browser: <u>https://app.ovice.in/email/verify/1070994/</u> <u>0e32deb933c5fbd8943f7893d4c2357f3713ee56?expires=1627304580&amp;signature=</u> <u>77474754eb6aabf4d673b07f1068c5611319f745de6f80f39848d9509e05fc47</u>
© 2021 oVice. All rights reserved.

Please click "Verify Email Address" to authorize your email address for oVice login.



Please click "Search for workspace domain" to type the name of the MT's workspace.



After typing "MT27," please click "GO" to enter the virtual workspace.



- 1. Please click "Allow" to use microphone and web camera, respectively.
- 2. Please click somewhere to start oVice virtual workspace.



### Welcome to Virtual Conference Space !

## How to Customize Your Avatar



Click to save changes.



Please show your role, name and affiliation

Exhibitor: Smith (MT Corp.) TUE-PO-1-104: Smith (MT Univ.) Moderator: Smith (MT Univ.)

Please add your status behind your name

in your attended sessions.

However, the name may not be greater than **<u>30 characters.</u>** 

# Any Troubles or Questions ?

### oVice FAQ

https://www.notion.so/ovice/oVice-FAQ-ffec6c66d0b047d5a6679f13f8e1d3e3



### oVice FAQ

We've gathered up all the most popular questions we receive through our event participants, customer feedback, and possible questions that might be asked to make answers available right here.

- P How do I share my resources (files and folders etc...) with other users?
- ? How do I request a feature?
- ? Which devices do you support?
- ? How do I add someone as a member to my private workspace?
- ? I found a bug! What should I do?
- ? How do I log out of Ovice?
- Plans & pricing
- More FAQs

### More FAQ

#### https://www.notion.so/ovice/More-FAQs-031f658df3724cef9a9b2c71e7f38e8e

### **More FAQs**

#### **Top questions**

- > Do I have to allow my mic and camera in order to have access to a workspace in oVice?
- Can I change the layout background of my space?
- Do I need a webcam to join a meeting?
- ▶ How can I display the conference rooms properly inside my workspace?
- I can't share my screen on mac
- Error displayed when playing a video through the YouTube object

#### Account & settings

- How to register for an oVice account?
- Why doesn't my profile get updated in other spaces too?
- How do I change the language in oVice?
- Do you need an account to use oVice?
- Do I have to register to join an Ovice space?
- How do I reset my password?
- ▶ How do I log out of a workspace?

#### **Event organization**

- How to create your first event on oVice?
- How to host simultaneous events on oVice?
- Can i add a video to my event space?

#### Sharing & collaborating

- ▶ How do I invite other people to join the meeting?
- Can I kick someone out of a workspace when I'm not the admin?
- How to share YouTube on Ovice?
- ► How can I privately share things on oVice?

#### **Plans & Pricing**

- How much does Ovice cost?
- ▶ What's the difference between the trial version and the paid version?
- Are the prices listed for one event?
- Is there a minimum contract period?
- Do you offer any discounts?

#### Troubleshooting

- ▶ There's echo in the meeting room/workspace.
- ▶ How to check device compatibility and troubleshoot?
- ▶ What can i do to prevent audio echoing/audio feedback on Ovice?
- "You have been disconnected" popup appeared.
- Another app is displaying over chrome popup.
- I entered a space but I cannot see the people inside get