# How to Login the oVice

Ver. 2

# Recommended Specifications for Login PC

### Recommended Environment

- Device: Desktop / Laptop PC
   Tablets and smartphones are not recommended.
- OS: Windows 10 / macOS 10.12 or higher
- Browser: Google Chrome (Win) / safari (Mac) IE, Firefox, Edge are not recommended.
- Please turn off the advertising block software such as ADguard which blocks WebRTC.
- Microphone and Camera:
   Microphone is required, camera if necessary.

   Headset is recommended.
- Network Speed:
   2 Mbps or higher (both up and down)
   Free Wifi is not recommended.
- CPU: Intel Core i5 6th generation or later
- Memory: 4 GB or more

#### **Environment Check**

Network Speed Test: <a href="https://speedtest.miitel.jp/">https://speedtest.miitel.jp/</a>
4-star rating or higher is recommended.

## **Access Check**

Access Test: <a href="https://test.webrtc.org/">https://test.webrtc.org/</a>

Please check whether your PC can login the oVice or not using the upper link.

If you have problem, please refer to the slides after 19 and/or contact us.

# Login to the oVice



Ovice 101 V

Pricing ~

About Us

Quick Demo

### Want to Improve your **Remote Teams Communication?**

One space where your team can move around, talk, and collaborate together just like in a real office space. Work while staying in touch at oVice.

**Demo Tour** 



#Event\_Venue

#Community\_Space

Start your online event for just \$50 per month-free trial available-

















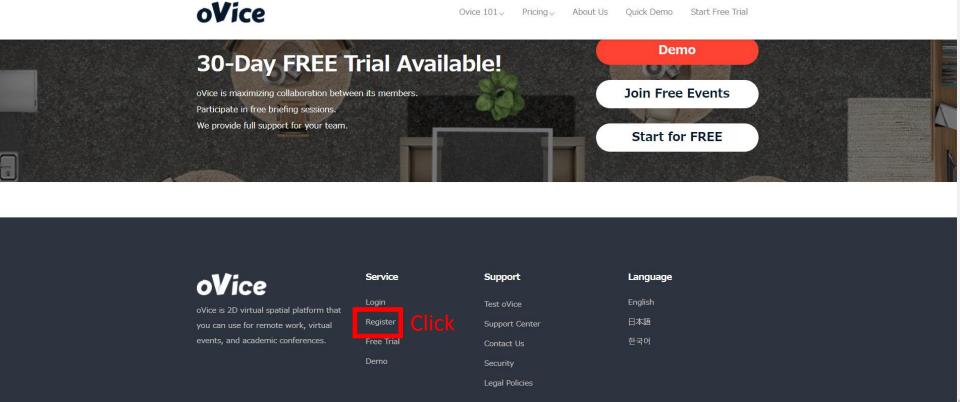
② ヘルブ

Go to web page of oVice: oVice – oVice

You can choose 3-languages: Japanese, English and Korea



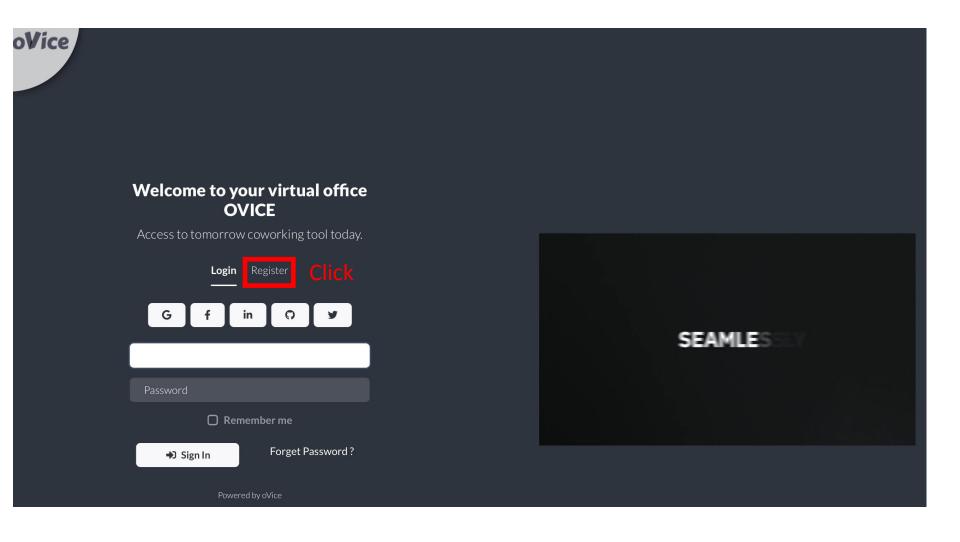
Go to the bottom of the page



At the bottom of the page, please find and click "Register."

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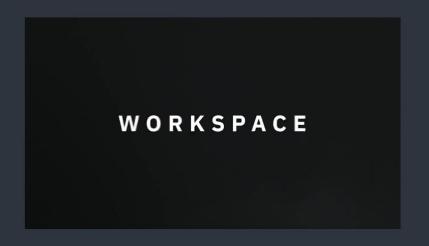
② ヘルブ



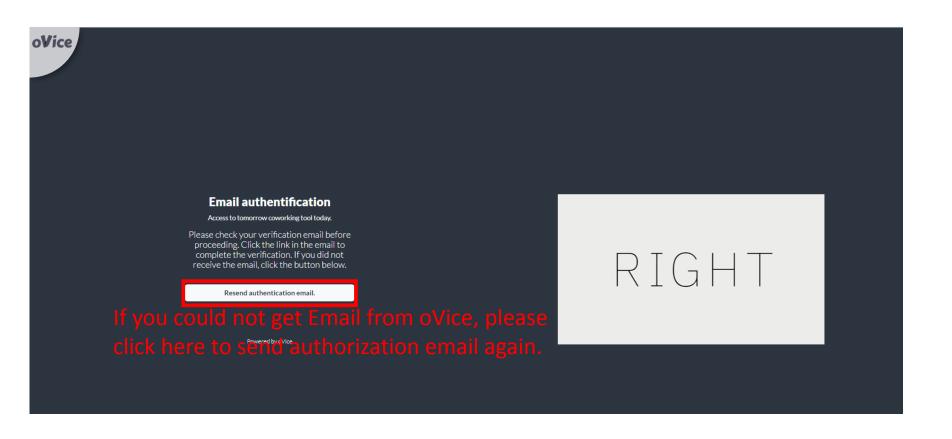
After moving to this page, please make your account for login. Please click the tab: "Register."



# Welcome to your virtual office **OVICE** Access to tomorrow coworking tool today. Login Register name l agree to Privacy Policy and Terms and Register



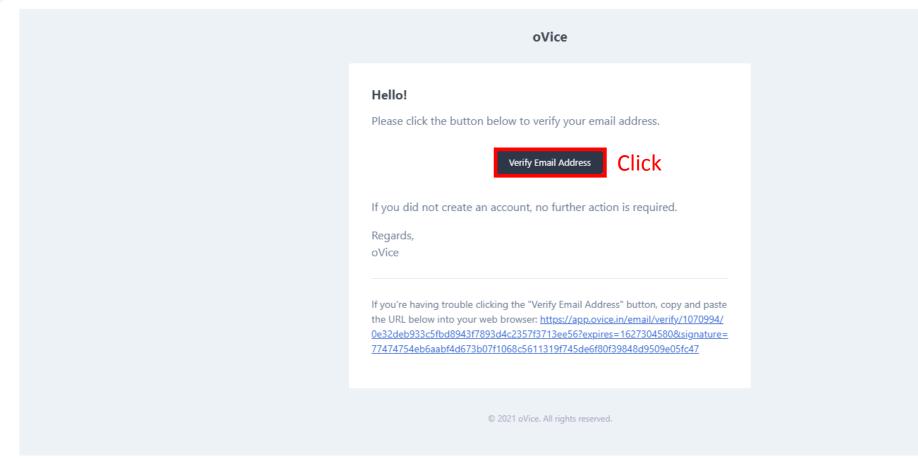
- 1. Please fill out the upper forms: name, Email, Password  $\times$  2.
- 2. After checking the box, please click "Register."



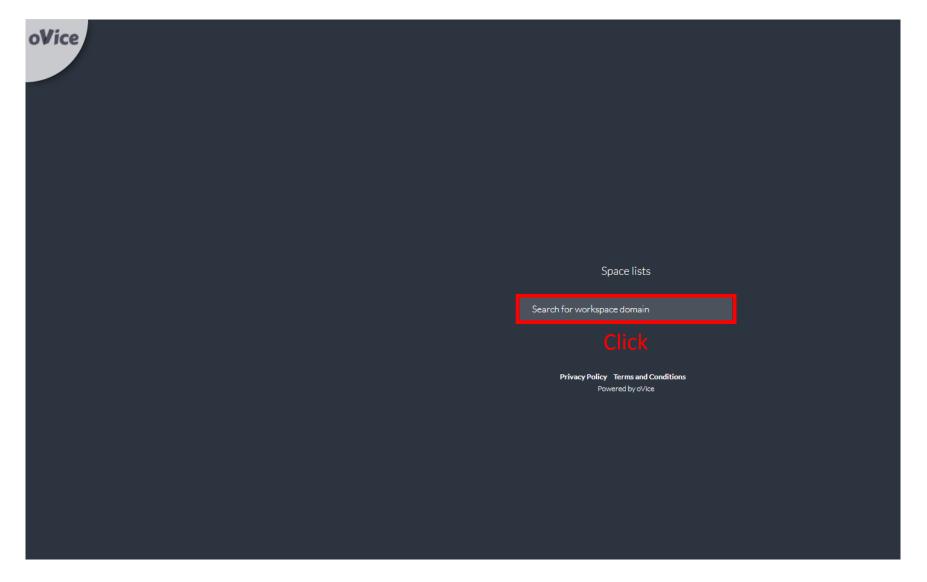
Please check your Email from oVice to authorize your email address.



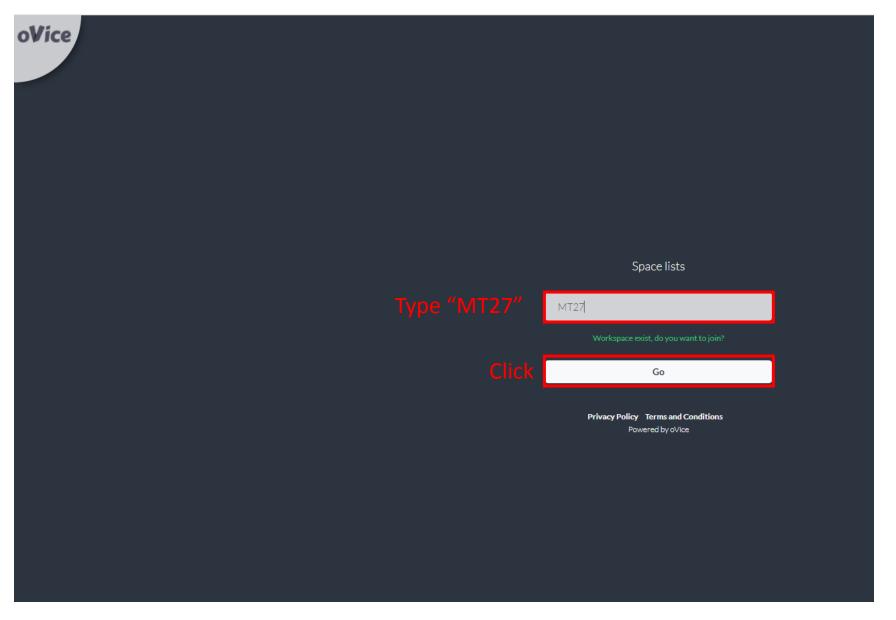
oVice <no-reply@ovice.io>



Please click "Verify Email Address" to authorize your email address for oVice login.



Please click "Search for workspace domain" to type the name of the MT's workspace.



After typing "MT27," please click "GO" to enter the virtual workspace.

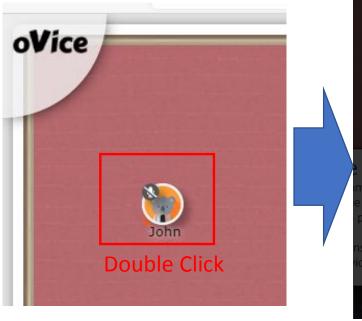


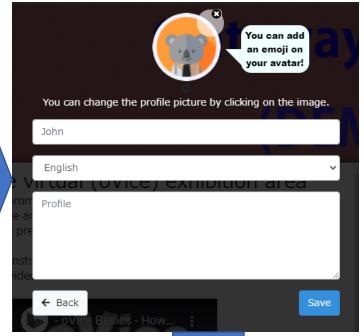
- 1. Please click "Allow" to use microphone and web camera, respectively.
- 2. Please click somewhere to start oVice virtual workspace.



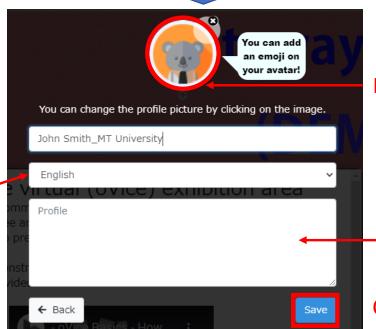
Welcome to Virtual Conference Space!

How to Customize Your Avatar





Default



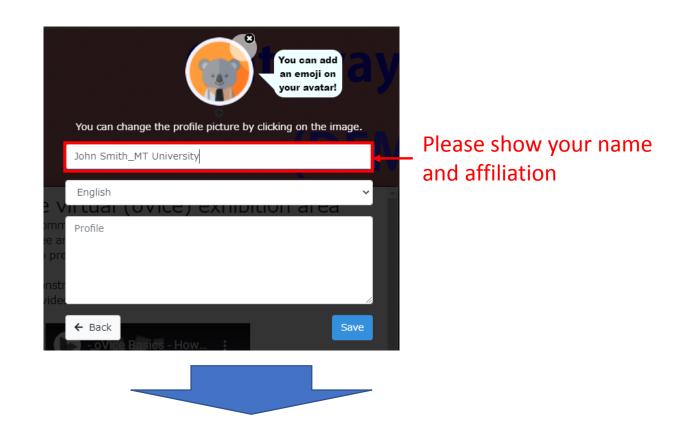
Please use **your photo**.

**Profile Space** 

Click to save changes.

## You can choose languages from...

- Japanese
- English
- French
- Korea



Presenters: John Smith (Speaker)\_MT Univ.

Session Organizers: John Smith (Organizer)\_MT Lab.

Exhibitors: John Smith (Exhibitor)\_MT Corp.

Please add your status behind your name in your attended sessions.

# Any Troubles or Questions?

# oVice FAQ

https://www.notion.so/ovice/oVice-FAQ-ffec6c66d0b047d5a6679f13f8e1d3e3



# oVice FAQ

We've gathered up all the most popular questions we receive through our event participants, customer feedback, and possible questions that might be asked to make answers available right here.

- ? How do I share my resources (files and folders etc...) with other users?
- ? How do I request a feature?
- ? Which devices do you support?
- ? How do I add someone as a member to my private workspace?
- ? I found a bug! What should I do?
- ? How do I log out of Ovice?
- Plans & pricing
- More FAQs

## More FAQ

https://www.notion.so/ovice/More-FAQs-031f658df3724cef9a9b2c71e7f38e8e



#### **More FAQs**

#### Top questions

- ▶ Do I have to allow my mic and camera in order to have access to a workspace in oVice?
- ► Can I change the layout background of my space?
- Do I need a webcam to join a meeting?
- ► How can I display the conference rooms properly inside my workspace?
- ▶ I can't share my screen on mac
- ► Error displayed when playing a video through the YouTube object

#### Account & settings

- ► How to register for an oVice account?
- ▶ Why doesn't my profile get updated in other spaces too?
- ► How do I change the language in oVice?
- ▶ Do you need an account to use oVice?
- ▶ Do I have to register to join an Ovice space?
- ► How do I reset my password?
- ► How do I log out of a workspace?

#### **Event organization**

- ► How to create your first event on oVice?
- ► How to host simultaneous events on oVice?
- ► Can i add a video to my event space?

#### **Sharing & collaborating**

- ▶ How do I invite other people to join the meeting?
- Can I kick someone out of a workspace when I'm not the admin?
- ► How to share YouTube on Ovice?
- ► How can I privately share things on oVice?

#### **Plans & Pricing**

- ▶ How much does Ovice cost?
- ▶ What's the difference between the trial version and the paid version?
- ► Are the prices listed for one event?
- ▶ Is there a minimum contract period?
- ▶ Do you offer any discounts?

#### **Troubleshooting**

- ► There's echo in the meeting room/workspace.
- How to check device compatibility and troubleshoot?
- ▶ What can i do to prevent audio echoing/audio feedback on Ovice?
- "You have been disconnected" popup appeared.
- ▶ Another app is displaying over chrome popup.
- I entered a space but I cannot see the people inside